Jefferson School District

Official Minutes of the Special Meeting
Of the Board of Trustees
June 15, 2017

Present: Brian Jackman, Vice President; Pete Carlson, Clerk; Phil Raya, Member (attending remotely via telephone); Jim Bridges, Superintendent;

In attendance: Mindy Maxedon, CBO; Celli Coeville, Administrative Assistant

I. OPEN SESSION
- a. Call to Order at 5:04 PM
- b. Roll Call to Establish Quorum – Mr. Wells and Ms. Wingo were absent
- c. Approval of Agenda

MSA (Carlson/Jackman) approve the agenda

Ayes – 3	Nays -0	Absent – 2	Abstain – 0
Carlson, Jackman		Wells, Wingo	
Raya			

- d. Welcome
- e. Pledge of Allegiance

II. PUBLIC HEARING – No Comments from the public.

- CONDUCT A PUBLIC HEARING FOR THE 2017-2018 ANNUAL SCHOOL DISTRICT BUDGET INCLUDING A REVIEW OF RESERVES IN COMPLIANCE WITH EC 42127 (a) (2) (b)
- CONDUCT A FIRST PUBLIC HEARING TO SOLICIT RECOMMENDATIONS AND COMMENTS REGARDING THE PROPOSED LOCAL CONTROL ACCOUNTABILITY PLAN (LCAP) AND ASSOCIATED EXPENDITURES

III. Revise BP- This is a first reading of the revised BP & AR 3551.

IV. ADJOURNMENT - MSA (Carlson/Jackman) 5:06 PM Time

Respectfully submitted,

James W. Bridges
Secretary to the Board

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Jefferson School District

Official Minutes of the Regular Meeting
Of the Board of Trustees
June 19, 2017

Present: Dan Wells, President; Brian Jackman, Vice President; Pete Carlson, Clerk; Debbie Wingo, Member; Phil Raya, Member; Jim Bridges, Superintendent

In attendance: Mindy Maxedon, CBO; Nancie Castro, Director of Human Resources and Curriculum; Celli Coeville, Administrative Assistant

I. OPEN SESSION
- a. Call to Order at 5: 50 PM
- b. Roll Call to Establish Quorum – Mr. Carlson arrived at 6:34 pm.
- c. Approval of Agenda
- d. Public Hearing –

MSA (Wingo/Jackman) approve the agenda

Ayes - 4	Nays -0	Absent – 1	Abstain – 0
Jackman, Raya		Carlson	
Wells, Wingo			

e. Closed Session Adjourn to Closed Session for the purpose of discussing matters expressly authorized by Government Codes 3549.1,54956.7,54956.8, 54956.9,54956.95,54957, 54957.8, Education Codes 49079(c), 48912, 48918

f. ADJOURN TO CLOSED SESSION

II. RETURN TO OPEN SESSION – 6:33 PM

Welcome from Board President Dan Wells

Pledge of Allegiance

Superintendent's Report - San Joaquin County Office of Education held their Employee of the Year dinner. Classified employee, Sabu Abraham, won as County employee of the year. Jefferson School 8th grade ELA teacher, Andrea Jennings, was a County finalist. Dr. Bridges will be visiting schools designed by PJHM in Southern California this week and the beginning of next week.

In closed session –
- Discussed the Superintendent's Contract
- MSA (Wingo/Jackman) approve the new hire of certificated employees 11589, 11590, 11591, 11592, 11593, 11606 and 11607. The job-share for employee 11594, and the resignation of #'s 11595, 11596 and 11597. For classified employees, the Board approved the new hire of employees 11598, 11599 and 11600; the new position for employee 11601, the transfer of employee 11602 and the resignations of employees 11603, 11604 and 11605.

Ayes - 4	Nays -0	Absent – 1	Abstain – 0
Jackman, Raya		Carlson	
Wells, Wingo			

III. PUBLIC HEARING – no comments from the public.

IV. APPROVAL OF THE CONSENT AGENDA
- 4.1 Minutes – Regular Board Meeting May 9, 2017
- 4.2 Warrants – May 2017
- 4.3 Financials – May 2017
- 4.4 Surplus

MSA (Jackman/Wingo) approve the consent agenda as presented

Ayes - 5	Nays -0	Absent – 0	Abstain – 0
Carlson, Jackman, Raya			
Wells, Wingo			

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IV. EDUCATIONAL SERVICES

5.1 Revise Student Suicide Prevention Board Policy BP 5141.52 & Administrative Regulation, AR 5141.52, Second Reading.

MSA (Wingo/Carlson) approve Revised Student Suicide Prevention BP/AR 5141.52 as presented

Ayes - 5 Nays -0 Absent – 0 Abstain – 0

Carlson, Jackman, Raya

Wells, Wingo

5.2 Revised Jefferson School District English Learner Plan, 2017-18

MSA (Jackman/Wingo) approve the Jefferson School District English Learner Plan, 2017-18 as presented

Ayes - 5 Nays -0 Absent – 0 Abstain – 0

Carlson, Jackman, Raya

Wells, Wingo

5.3 Gifted and Talented Education (GATE) Plan

MSA (Wingo/Carlson) approve the Gifted and Talented Education (GATE) Plan, as presented

Ayes - 5 Nays -0 Absent – 0 Abstain – 0

Carlson, Jackman, Raya

Wells, Wingo

5.4 Student Enrollment Projections- ending enrollment was 2,361 for the 2016-17 school year.

V. PERSONNEL SERVICES

6.1 Superintendent's Contract- Mr. Wells provided itemized details of the Superintendent's contract was itemized by Mr. Wells full health benefits, ACSA dues and 1 additional service club, details were provided

MSA (Carlson/Raya) approve the Superintendent's Contract as presented -

Ayes - 5 Nays -0 Absent – 0 Abstain – 0

Carlson, Jackman, Raya

Wells, Wingo

6.2 Revised Salary Schedule, Director of Special Education

MSA (Carlson/Raya) approve the revised Salary Schedule as presented

Ayes - 5 Nays -0 Absent – 0 Abstain – 0

Carlson, Jackman, Raya

Wells, Wingo

VII. BUSINESS AND FACILTIES

7.1 May 2017 Budget Adjustments -

MSA (Jackman/Wingo) approve the May 2017 Budget Adjustments as presented

Ayes – 5 Nays -0 Absent – 0 Abstain – 0

Carlson, Jackman, Raya

Wells, Wingo

7.2 Resolution to Establish Temporary Inter-Fund Transfers, Resolution 2017-06-01

MSA (Carlson/Jackman) approve pending correct date change, Resolution 2017-06-01 as presented

Ayes – 5 Nays -0 Absent – 0 Abstain – 0

Carlson, Jackman, Raya

Wells, Wingo

7.3 2017-2018 Education Protection Account Plan, Resolution 2017-06-02 –

MSA (Wingo/Carlson) approve Education Protection Account Plan, Resolution 2017-06-02 as presented

Ayes – 5 Nays -0 Absent – 0 Abstain – 0

Carlson, Jackman, Raya

Wells, Wingo

7.4 Consolidated Application for Funding (CARS) 2017-2018

MSA (Wingo/Raya) approve Consolidated Application for Funding, 2017-2018 as presented

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Ayes – 5 Nays -0 Absent – 0 Abstain – 0
Carlson, Jackman, Raya
Wells, Wingo

7.5 Jefferson School District Local Accountability Plan (LCAP), Year 2017-2018
MSA (Carlson/Wingo) approve LCAP as presented
Ayes – 5 Nays -0 Absent – 0 Abstain – 0
Carlson, Jackman, Raya
Wells, Wingo

7.6 Jefferson School District 2017-2018 Budget- Mindy Maxedon, highlighted new aspects of the 2017-2018 budget. Ms. Maxedon noted that budgets adopted after 2015-16 require reserve disclosures to be provided for public review and discussion. The disclosures include minimum recommended reserve for economic uncertainty, combined assigned and unassigned ending fund balances that are in excess of the minimum recommended reserve for economic uncertainties for each fiscal year identified in the budget, and a statement of reasons that substantiates the need for an assigned and unassigned ending fund balance that is in excess of the minimum recommended reserve. Ms. Maxedon indicated that some of the reasons we need reserves are to protect against economic downturns, declining enrollment, gaps in LCFF funding and increased unplanned expenses. Summaries of the district's reserves were provided as well as budget assumptions for the 2017-2018 year. Ms. Maxedon noted that the books will be closed for the 2016-2017 fiscal year in August, 2017. Unaudited Actuals will be presented at the September board meeting. The Board discussed options about how to manage the out years and the budget to be sure that reserves for the out years will be sufficient.
MSA (Wingo/Raya) approve Jefferson School District 2017-2018 Budget as presented
Ayes – 5 Nays -0 Absent – 0 Abstain – 0
Carlson, Jackman, Raya
Wells, Wingo

7.7 Revise Business and Non-Instructional Operations BP/AR 3551, Food Service Operations/Cafeteria Funds, Second Reading
MSA (Wingo/Carlson) approve Food Service Operations/Cafeteria Funds BP/AR 3551 as presented
Ayes – 5 Nays -0 Absent – 0 Abstain – 0
Carlson, Jackman, Raya
Wells, Wingo

7.8 Wellness Plan
MSA (Jackman/Raya) approve the Wellness Plan as presented
Ayes – 5 Nays -0 Absent – 0 Abstain – 0
Carlson, Jackman, Raya
Wells, Wingo

VIII. BOARD DISCUSSION AND REPORTS

8.1 2017-2018 Board Meeting Calendar –
MSA (Jackman/Carlson) approve 2017-2018 Board Meeting Calendar as presented
Ayes – 5 Nays -0 Absent – 0 Abstain – 0
Carlson, Jackman, Raya
Wells, Wingo

8.2 Items for Next Board Meeting – Mr. Wells has a brief presentation he would like to share with our music teachers at one of the next board meetings.

ADJOURNMENT – MSA (Wingo/Carlson) 7:29 PM

Respectfully submitted,

James W. Bridges
Secretary to the Board

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