California School Boards Association

TIME SENSITIVE, REQUIRES BOARD ACTION
DEADLINE Friday, September 29, 2017
Please deliver to all members of the governing board.

July 31, 2017

MEMORANDUM

TO: All Board Presidents and Superintendents
CSBA Member Districts and County Offices of Education
FROM: Susan M. Henry, President
SUBJECT: Call for Nominations for Directors-at-Large African American, American Indian, and County

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Nominations for CSBA Directors-at-Large African American, American Indian, and County are currently being accepted until **Friday, September 29**. The nomination form and all information related to the election process are available online, please visit www.csba.org.

The elections will take place at CSBA's Delegate Assembly meeting held at the Marriott Marquis San Diego Marina on Wednesday, November 29 and Thursday, November 30. Directors-at-Large serve two-year terms and take office immediately upon the close of the Association's Annual Education Conference on Saturday, December 2.

The nominations for Directors-at-Large must be made by a CSBA member board and the nominee must be a board member from a CSBA member district or county office of education. **(Please note: Only a CSBA member County Board of Education may submit a nomination for the Director-at-Large, County seat.)**

A valid nomination includes the following:

- **Nomination form:** A completed, signed and dated nomination form is due to CSBA no later than ***Friday, September 29*** (U.S. Postal Service postmark or email nominations@csba.org). *Nominating boards must secure permission from the board member prior to nominating him or her.*
- **Two letters of recommendation:** A one page, single-sided, letter addressed to CSBA President Susan Henry is due to CSBA no later than ***Friday, October 6*** (U.S. Postal Service postmark or email nominations@csba.org). The letter may be from of the following entities:
  1) A CSBA member district or county office of education (COE) board - *if signed by the Superintendent, it must state in the letter "on behalf of the board."*
  2) An individual board member from a CSBA member district or COE
  3) Another board member association
- **Candidate Form:** A signed and dated candidate form completed by the nominee is due to CSBA no later than ***Friday, October 6*** (U.S. Postal Service postmark or email nominations@csba.org). An optional, one-page résumé may also be submitted and is due by Friday, October 6.

The completed candidate form and two letters of recommendation will be published in the Delegate Assembly meeting agenda packet exactly as submitted.

Please contact CSBA's Executive Office at 800-266-3382 should you have any questions. Thank you.

2017 Directors-at-Large, African American, American Indian, and County Nomination Form

(Please submit a separate nomination form for each Director position and each nominee.)

The nominations for Directors-at-Large must be made by a CSBA member board and the nominee must be a board member from a CSBA member district or county office of education. **(*Only a CSBA member County Board of Education may submit a nomination for the Director-at-Large, County seat.)** The U.S. Postal Service postmark or email deadline for the nomination form is Friday, September 29, 2017.

Two letters of recommendation are required to be submitted by Friday, October 6, 2017.

The governing board of the _____ School District or County Office Board of Education voted to nominate _____
(Nominee name)

as a candidate for the following Director-at-Large position: *(please indicate below)*

- ☐ Director-at-Large, African American
- ☐ Director-at-Large, American Indian
- ☐ Director-at-Large, *County

The nominee is a member of the _____ School District or County Office Board of Education, which is a member of CSBA. The nominee has been contacted and has given permission to be nominated.

_____

Signature of the Board Clerk or Board Secretary *Date*

By US Postal Service, please submit your **nomination form to:**
Susan Henry, President
California School Boards Association
3251 Beacon Blvd. | West Sacramento, CA 95691

Or you may Email: nominations@csba.org

csba 2017 Directors-at-Large, African American, American Indian, and County Candidate Form

Due: Friday, October 6, 2017 *(U.S. Postmark or email nominations@csba.org)*

This signed and dated candidate's form must be completed in the spaces provided. An optional, single-sided, one-page résumé may also be submitted. Please do not state "See résumé" in the spaces below. Only this **two-page form and an optional one-page résumé (if submitted),** will be published in the Delegate Assembly meeting agenda packet.

I am running for: *(check one)* ☐ Director-at-Large, African American ☐ Director-at-Large, American Indian

☐ Director-at-Large, County

Name: _____ Region: _____

District or COE: _____ Years on board: _____ ADA: _____

Contact Number: _____ E-mail: _____

1. **CSBA's Board of Directors is the governing body for the Association. What do you see as CSBA's greatest strength as an organization and what can the Board of Directors do to make it even stronger?**

2. **Given the governing roles and responsibilities for the Board of Directors to set direction and provide leadership, please describe the skills and experiences you would bring to the Board.**

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3. **What is one characteristic that you believe every leader should possess?**

4. **What do you see as the biggest challenge facing governing board members and how can CSBA help?**

5. **Please provide any additional information about yourself for the Delegate Assembly to consider regarding your candidacy.**

Your signature indicates your consent to have your name placed on the ballot and to serve, if elected.

Signature _____ Date _____